Dear Parents,

Welcome to St. Francis of Assisi’s Religious Education. This handbook is a way for us to inform you of our policies. You will find all the information you need for our program in this book. Please hold on to this book for the time that your child/children are in the Religious Education Program. My intent is that this will cover all the requirements necessary for completing each grade and the sacraments.

Please be aware of any announcements or changes in schedule in the bulletin and through emails. There will be a section in the bulletin with Religious Education news and updates weekly.

We are looking forward to a faith-filled year!

God bless,

Theresa Palicka
Director of Religious Education.

Religious Education Office Hours
Call 759 – 7588 ext 109
Monday 11:00am - 7:30pm
Tuesday   11:00am - 7:30pm  
Wednesday   11:00am - 7:00pm  
Thursday   will vary  
Friday     closed  

**Fees**
Tuition for Religious Education Program is:
$250.00 for one student
$300.00 for two students
$350.00 for three or more students
Sacrament fees are:  Reconciliation and First Holy Communion $35.00
                     Confirmation $60.00

**Pick-up and Drop-off Procedures**

Entering the parking lot off Boughton proceed to the east side and down first aisle going south. At sidewalk please drop-off child(ren) and proceed out of parking lot through the Palmer exit.

Entering the parking lot off Palmer proceed to the outside aisle around to the Boughton end and around to the next aisle going south. At sidewalk please drop-off child(ren) and proceed out of parking lot through the Palmer exit.

There will be no parking in the six spaces that are directly in front of the sidewalk. If you park in the role after the aisle, please come to the sidewalk to escort your child(ren) across traffic.

Parents of 1st grader please come in to pick-up your child or you may have an older child walk the 1st grader out.

Please follow these directions for the safety of our children. See map on next page.
Please follow these directions for the safety of our children:

- Please walk your children across the parking lot.
- Drive slowly and keep an eye out for children.
- If you are picking up a child, please come to the sidewalk.
- If you are dropping off a child, please come to the sidewalk.
- When you park in the lot, please park in the first available spot.
- There will be no parking in the six parking spaces closest to the building.
- Entering the parking lot off Buoyant Rd.
- Exiting the parking lot off Buoyant Rd.
- Please proceed out of the parking lot through the Palmer exit.
Religious Education Guidelines
What do we expect of the children?
1. Arrive on time ALWAYS with textbook.
2. Attendance
   A. If a child is going to be out of class for illness, a death in the family or some other reason, please contact the Religious Education at 759–7588 ext 109.
   B. If a child is absent and no one has called to inform us, a phone call will be made during the class time.
   C. There are no make-up classes available. Parents are responsible to go over the material at home with their child.
3. Respect and courtesy at all times, for catechist, for all adults, and for all other children.
4. Cooperation with classroom rules. We insist on respect for textbooks, Bibles, and all materials used. If a student defaces a book, he/she must purchase a new one.
5. Respect for the Church environment. The Blessed Sacrament is present. No running or shouting.
6. Do not bring gum or candy into Church or classroom. The catechist will permit treats on occasions, but only at the end of class to be taken home.
7. If a student has a health problem, someone at the R. E. desk will contact a parent. **We must have an emergency phone number on file.**
8. Children are asked to use the bathroom before class. There should be FEW emergency visits. If there is a serious problem, please notify us. Otherwise they may not leave the classroom.
9. If there is a discipline problem, a student will be given appropriate attention at the office and/or a parent will be called. **We reserve the right to move a student to an other class or send him/her home if a problem persists. This will only be done after consulting a parent.**

What do we expect of the parents?
1. To be sure child(ren) are on time for class.
2. To be responsible to make all scheduled meetings, including and especially sacrament parent meetings if your child is in a sacrament grade.
3. To pick-up child(ren) on time, if you will be late in picking up your child(ren) please notify the office so arrangements can be made.
4. Parents of First Graders must come in the building to pick-up your child. If an older child (4th grader or above) is registered, he/she may pick-up the first grader.
5. Please follow drop-off and pick-up procedures found on page 7.
6. Please stand next to your car as children are dismissed. This will eliminate confusion for the children.
REQUIREMENTS FOR EACH GRADE LEVEL

On each grade level the children and young students are required to study and to commit to memory a certain body of facts related to Catholic teaching. This body of knowledge contains a balance of Scripture, Doctrine, Church Law, and Liturgy/Sacraments/Prayer. These are taught at an appropriate grade/age level according to the children’s ability to understand. This scope of knowledge increases just as the understanding of these teachings continues to grow throughout a person’s life.

Since the published programs available are numerous and need to be changed at times, this handbook will not cover all of the requirements for each grade. Most programs follow the same themes for each grade level, these are:
 Kindergarten: God loves us
 First: God – Creator
 Second: Jesus
 Third: Church
 Fourth: Morality
 Fifth: Sacraments/Beatitudes/Commandments
 Sixth: Scripture/Liturgy
 Seventh: Creed and New Testament
 Eighth: Morality and Confirmation

Prayers, Liturgy, Doctrines, and Church Law to be mastered at each grade level:

 Kindergarten: Sign of the Cross and Our Father
 First: Sign of the Cross, Our Father, Hail Mary, Glory Be, and Prayers before and after meals
 Second: Sign of the Cross, Our Father, Hail Mary, Glory Be, Prayers before and after meals, Act of Contrition (Sorrow), and Simple form of the Commandments
 Third: All of the above plus The Apostles’ Creed, Ten Commandments and Joyful Mysteries of the Rosary
 Fourth: All of the above and Sorrowful, Glorious and Luminous Mysteries of the Rosary
 Fifth: All of the above and Seven Sacraments (definition and the outward signs of each), Jesus’ law of love, Gifts of the Holy Spirit, Order of the Mass, and the Church Year
 Sixth: same as fifth grade
 Seventh: All of the above and the Spiritual and Corporal Works of Mercy, and be familiar with the New Testament
 Eighth: Immediate focus is Confirmation, students are to know all of the above and the Fruits and Gifts of the Holy Spirit, and the Church Organization
Sacramental Requirements

Reconciliation and First Communion
  Parent meetings
    One for Reconciliation
    One for First Communion
  Home Study for both
  Complete progress poster for both
Class attendance
  Be enrolled in religious education for two consecutive years (including the sacramental year)
  Child can not miss more than 3 classes in the sacramental year.

Confirmation
  Parent/Confirmandi Meeting
  Sponsor/Confirmandi Meeting
    Work with/in sponsor book
  Service projects – 15 hours
  Retreat
  Saint report (must be on their Confirmation name they choose)
    One Letter to Pastor
Class attendance
  Must be enrolled in religious education for two consecutive years (including the sacramental year)
  Child can not miss more than 3 classes in the sacramental year.